

Child's name and surname _____

Parent's/Legal guardian's name and surname _____

Child's date of birth _____ Parent's/Legal guardian's phone number _____

Parent's/Legal guardian's e-mail _____

Significant data regarding health condition of the participant _____

Food allergy (applies to 'Przed Przedszkole' activities) _____

Activity name _____

Rules of activities and workshops at the Polana Café-club

1. Activities at the Polana Café-club are held in accordance with the current schedule.
 2. The number of children in groups is limited, therefore enrollment for activities is obligatory. Enrollment can be made either in person in the Café-club, by phone (**666 266 258**) or by e-mail (**kontakt@polana-wilanow.pl**).
 3. Fees for participation in activities in the form of a one-time entry or on the basis of a subscription card are regulated in the price list available both at www.polana-wilanow.pl in the activities tab, as well as on site at the Polana Café-club.
 4. Before starting the activities, each participant is obliged to reach the Polana staff in order to pay a fee for a one-time entry or to present the purchased subscription card and mark the presence, as well as to collect the entrance ticket which should be provided to the teacher directly after entering the room.
 5. Priority is given to persons with a subscription card to a given group. Participation in activities in the form of a one-time entry is possible only in case of available places.
 6. The subscription card includes 4 entries, the expiry date is 4 weeks from the date of purchase. The expiry date of the subscription card is indicated directly on the card.
 7. The subscription card is personal and cannot be used by third parties. The purchased subscription card cannot be returned. In the event of loss of the subscription card, a duplicate is issued for an additional fee of PLN 5.
 8. In case of purchasing the one-time entry, additional payment to the subscription card is available at the latest on the day of the first activities.
 9. In the event of absence, it is possible make up for the activities within the given subscription card for one time only, provided we are informed of a child's absence at the latest by 19.00 on the day preceding the activities. Information on absence should only be provided in writing by: e-mail: **kontakt@polana-wilanow.pl** or sms to: **666 266 258**.
 10. In case you want to extend your subscription card, the payment should be made one week before the expiry date. In case the next subscription card for the activities is not purchased within the above mentioned deadline, the place is not booked and can be used by another child.
 11. In the event of insufficient number of participants required to conduct activities, sudden indisposition of the teacher or for the reasons beyond the control of the Café-club, Polana reserves the right to cancel the activities, postpone the launch of a new group or dissolve a group.
- In the above cases, people who made payments have right to a full refund or may use the available entrance to other activities, after confirming the possibility of enrollment at Polana's staff.
12. If the maximum number of participants for given activities is collected, a reserve list or, if possible, a new group is created.
 13. During the activities, parents/legal guardians stay in the room together with their children and the teacher. After obtaining permission of the teacher, a parent/legal guardian may leave the room, but must not leave the premises of the Polana Café-club.
 14. To ensure the comfort during the activities, parents/legal guardians are required to arrive at the activities on time (the teacher has the right to refuse the entry in case of being late for more than 10 minutes).
 15. The Polana Café-club reserves the right to change the schedule and price list of activities, and at the same time commits to post the relevant information regarding the change in advance, at www.polana-wilanow.pl.
 16. The Polana Café-club has the right conditions and is appropriately equipped to conduct activities.

17. Activities participants must wear a comfortable outfit. In the room, participants and their guardians are barefoot, in socks or in soft footwear.
 18. Activities participants are required to use the equipment provided in a manner appropriate to its intended purpose and with due caution.
 19. The child/adult participating in the activities is obliged to follow the instructions of the teacher.
 20. The parent/legal guardian is liable for damage to the Café-club's property caused by the child's fault during the activities.
 21. While enrolling for activities, the parent/legal guardian is aware of the child's state of health and physical condition.
 22. Parents/legal guardians bear full responsibility for the child during and after the activities.
 23. It is the duty of the parent/legal guardian of the child to inform the teacher, before proceeding to the activities, of any indisposition of the child and other restrictions preventing full participation in the activities.
 24. It is the duty of the parent/legal guardian of the child to inform the Polana staff about food allergies that may affect the child's well-being and health while enrolling for the first activities. This applies to activities during which children are served with meals.
 25. By taking part in the activities, the child's parent/legal guardian consents to the publication of small advertising and information materials documenting the course of activities, at www.polana-wilanow.pl and in social media of Café-club Polana. In the event of disagreement, the legal guardian is obliged to submit a written statement to the Polana Café before starting the activities.
 26. Enrollment of a child / adult for activities is tantamount to reading and accepting these Rules of activities and workshops, as well as Regulations of the Polana Café-club.
- The child's parent/legal guardian confirms that they have read the Rules of activities and workshops, as well as confirms the acceptance of all the provisions of these Rules, below in the form of a legible signature.

The information clause on personal data

In accordance with the article 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Dz. Urz. UE L 119, s. 1) hereinafter referred to as RODO - we inform that:

1. The Administrator of your personal data is the Polana Café-club, Klimczaka 5/82 St.; 02-972 Warsaw.
2. Your and your child's personal data will be processed in order to enroll for the activities organized by the Polana Café club in accordance with the article 6 paragraph 1 letter a, b of RODO as well as article 9 paragraph 2.
3. Providing data is voluntary, but the refusal will make the enrollment for activities in Polana Café-club impossible.
4. Providing your personal data is necessary to provide information appropriately by phone or e-mail.
5. Your personal data will not be made available to third countries or to international organizations.
6. With reference to the processing of personal data, you are entitled, with exceptions reserved by the law, to the following rights: right to access the data, right to rectify, erase or restrict processing, right to withdraw consent regarding processing the personal data, right to move the data.
7. Based on your personal data, the Administrator will not make automatic decisions, including the decisions resulting from profiling.

I, the undersigned, consent to my child's participation in the activities.

I declare getting acquainted with the Rules of activities and workshops in the Polana Café-Club and I accept it.

I hereby consent to my personal data being processed by the Polana Café-Club for information purposes. My content is voluntary, I am aware of my rights regarding personal data (in accordance with the act of 29 August 1997 on Personal Data Protection, Ledger of Laws no. 133, item 883).

I declare that the data provided is in accordance with the legal and factual state.

date

legible signature of the child's Parent/Legal guardian

